

CHRISTOPHER K. QUINSEY MD, PA

3272 W. Lake Mary Blvd. Suite 1810

Lake Mary, FL 32746

Dear Valued Patient,

Upon check-in, we will collect your co-pay, uncovered services or percent of your financial responsibility as determined by your insurance. We respectfully ask that you provide these payments prior to being seen by the physician.

Please provide us with thorough insurance information as this will expedite the filing of your claim. Please bring your insurance card and Driver's License with you for your visit.

We will gladly file your insurance claim for you. However it is ultimately your responsibility to ensure that the services you receive are paid for. It is useful to maintain frequent contact with your insurance carrier to ensure that your claim is being paid appropriately.

Medicare Patients: We will continue to participate as Medicare providers. We will bill Medicare as well as your secondary insurance, but if payment is not received from your secondary insurance within 45 days, you will be notified and will request payment of the balance due. At that time, you will need to contact your secondary insurance carrier to reimburse you for the balance paid to our office.

Self pay patients: This category includes those with no insurance or patients with indemnity plans and wish to file their own insurance claims. We respectfully ask for payment of services on the day the service is provided. If you will not be able to pay for services in full, please contact our office prior to your visit to make a payment agreement plan.

If your insurance is out of state,(except for PPO insurance), we ask that you pay for your visit at the time of service. 95% of out of state insurance companies pay the patient for services received and will not pay us directly. Our office staff and/or billing company will be happy to help you with any questions you may have prior to your visit.

Print Patient's Name

Signature of Guarantor /Patient

Date